Pune District Education Association's
INSTITUTE OF TECHNICAL EDUCATION,
RESEARCH & MANAGEMENT
Estd. June 2010

Sec. No. 28, Ganganagar, Akurdi, Pune – 44
E-mail : itermakurdi@gmail.com
Affiliated to Savitribai Phule Pune University
Approved by AICTE
Ph.: 020-27650788
Web site : www.pdeambaakurdi.edu.in

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following.

1. Soft skills
2. Bridge for English Communication Certificate Course
3. Life Skill (International Yoga Day)

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Academic Year 2022-2023

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Bridge for English Communication Certificate Course

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Bridge for English Communication Certificate Course

2022-2023

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9.	Certificate of Participated Student in Course

Director
PDEA's Institute of Technical Education

Pune District Education Association's

Institute of Technical Education, Research & Management

Approved by AICTE, Recognised by Gov. of Maharashtra, Affiliated to SPPU
Sec. No. 28, Ganganagar, Near Mhalsakant Chowk, Pradhikaran (PCNTDA),
Prof. Ramkrishna More Arts, Commerce & Science College Campus, Akurdi, Pune - 411 044
Ph.: (020) 27650788 Email : itermakurdi@gmail.com

Date: 19/11/2022

Notice

This is to inform all the MBA-I and MBA-II students that institute is organizing Workshop on **"Bridge for English Communication Certificate Course"** from 23/11/2022.

Lecture Start Timing- 10.00 am to 01.00 pm

Mentor-: Dr. Shilpagauri Prasad Ganpule

Venue-: Conference Hall (Second Floor)

Attendance is mandatory

Dr. Sanjaykumar Shinde
(Director)

Director
P.D.E.A.'s Institute of Technical Education
Research & Management
Sec. No. 28, PCNTDA, Akurdi, Pune - 44.

Pune District Education Association's

Institute of Technical Education, Research & Management

Add : Sec. 28A, Pradhikaran, Akurdi, Pune - 44.

Add-on Certification Course

Bridge for English Communication Certificate Course

Duration : 30hours

Starts from : 23/11/2022

Course Contain:

1. Phonetics
2. Vocabulary
3. Common Communication Functions
4. Grammar

Objectives of the Course:

1. To help students identify their flaws in English pronunciation and have an individual plan to rectify them.
2. To help students understand the influences on correct English pronunciation.
3. To help students adapt their speech organs to get near-perfect native English pronunciation.
4. To provide all the necessary knowledge and skills to the students to remember to make a life-long goal to have good English pronunciation.

For Registration Contact
Prof. Tejali Desarda
Contact No : 8805351954

Registration
End Date : 21/11/2022

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Bridge course for English Communication

Schedule

Sr. No	Content of Lecture	Day	Duration
1	**Unit I** **Phonetics** Sounds of English Vowels, Consonants and Diphthongs	1	3 Hours
2.	**Unit 2.** Vocabulary Words used for day today communication	2	3 Hours
3.	**Unit 3** Common Communication Functions Module I- Greetings and Introducing oneself	3	3 Hours
4.	Module II Personal Information Module III-Hobbies and Interest	4	3 Hours
5.	Module IV-Everyday Activities Module V-Directions and Instructions	5	3 Hours
6.	Module VI-Job Interviews Module VII- Visiting places	6	3 Hours
7.	Module VIII-Enquiring Module IX- Thanking people and responding to thanks	7	3 Hours
8.	Module X – Apology and responding to sorry Module XI – Permission to do something	8	3 Hours
9.	**Unit 4** **Grammar** Important parts of speech, Auxiliary verbs, Tenses,	9	3 Hours
10.	Active and Passive voice, Direct and reported speech	10	3 Hours

Director

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Ajit Pawar

Vice President
Rajendra Ghadge

Hon. Secretary
Adv. Sandeep Kadam
Senate Member, SPPU, Pune

Treasurer
Adv. Mohanrao Deshmukh

Dy. Secretary
L. M. Pawar

Acting Director
Dr. Sanjay Shinde

ITERM /112/2022-23
Date: 15/11/2022

To,
Mrs. Dr. Shilpagouri Prasad Ganpule
Professor & Coordinator,
Research Centre for M. Phil
and Ph.D. in English
Prof. Ramkrishna More College,
Akurdi, Pune- 44.

Subject: Invitation Letter for Workshop on Bridge for English Communication Certificate Course.

We are inviting you to deliver lectures at our institute. We would like you to conduct workshop on **"Bridge for English Communication Certificate Course".** We have arranged the session from 23/11/2022 at 10:00 a.m. To have you as our guest would be an honour to the people who will be there and the whole organization.

We look forward to your response, and we hope you'll accept the invitation.

Best wishes.

Sincerely yours,

Dr. Sanjay Shinde
Director
P.D.E.A.'s Institute of Technical Education
Research & Management
Sec. No. 28, PCNTDA, Akurdi, Pune - 44.

Director
P.D.E.A.'s Institute of Technical Education
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List of Participated student

Pune District Education Association's
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List of Participated student in Course

2022-2023

Sr. No.	Name
1	Adhav Mayur Shivaji
2	Ambewadkar Akshay Ashok
3	Barhate Akshay Anil
4	Barhate Manoj Pramod
5	Barve Pratiksha Yashwant
6	Bhagat Nita Rohidas
7	Bhujadi Akshay Abasaheb
8	Bongale Rohit Vilas
9	Chaudhary Yashashri Subhash
10	Choudhary Hitesh Bhagwat
11	Devre Aditya Sunil
12	Dhawale Mayur Mohan
13	Divekar Kaustubh Ramchandra
14	Dolare Sumit Sunil
15	Ekhande Harshala Eknath
16	Gade Krushnakant Dattatray
17	Hatti Maheshwari Sunil
18	Hindole Kiran Sitaram
19	Ingale Rutesh Namdev
20	Jadhav Prajakta Gautam
21	Jadhav Vaishnavi Dattatray
22	Kadam Akanksha Vishwas
23	Karjatkar Rohit Rangnath
24	Katkar Ankita Anand
25	Khengat Shashikant Ankush
26	Khetre Akash Limbaji
27	Kokate Stephen Satish
28	Kul Siddhi Dilip
29	Mahajan Sameer Anant

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30	More Om Vitthalrao
31	Musale Mangesh Navnath
32	Mutrak Renuka
33	Ambhore Samyak Nagorao
34	Bansode Sumit Popat
35	Bhandwalkar Hanumant Baban
36	Chavan Datta Shivaji
37	Chavan Vaishnavi Sanjay
38	Dahiwal Akash Dindayal
39	Dalvi Suyog Gurudatta
40	Deshmukh Jyoti Subhash
40	Deshmukh Jyoti Subhash
41	Deshmukh Roshan Vinodrao
42	Deshmukh Tejas Chandrashekhar
43	Devhare Vishvesh Prabhakarrao
44	Dongardive Vaibhav Bhagavantrao
45	Ekad Prajakta Balasaheb
46	Gadekar Prathamesh Mahesh
47	Gaikwad Pratik Pramod
48	Gawali Jagdish Sheshrao
49	Ghadge Avinash Prabhu
50	Ghorpade Tanuja Anil
51	Kedari Apeksha Vasant
52	Kumbhar Manisha Dipak
53	Kumbhar Savita Arun
54	More Snehal Sambhaji
55	Navale Rutuja Bajirao
56	Patil Tejas Vishwanath
57	Pandey Sejal Pradep
58	Sarode Pallavi Datta
59	Vanare Pooja Shriram
60	Wagh Gauri Atul
61	Yadav Akash Arjun
62	Thongire Dhanshree Laxman

Sec.28, Ganganagar, PCNTDA,Akurdi.

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Attendance Sheet of Participated Student

P.D.E.A's
cute of Technical Education Research and Management,
Akurdi 44
Attendance List
2022-2023
Course: Bridge course for English Communication
Course coordinator : Dr. Santosh Khalate

Sr. No.	Name	Sessions				
		Day-1 (3hr)	Day-2 (3hr)	Day-3 (3hr)	Day-4 (3hr)	Day-5 (3hr)
1	ADHAV MAYUR SHIVAJI	Mayur	-AB-	Mayur	Mayur	Mayur
2	AMBEWADKAR AKSHAY ASHOK	Akhay	Akhay	Akhay	Akhay	Akhay
3	BARHATE AKSHAY ANIL	ABarhate	ABarhate	ABarhate	ABarhate	ABarhate
4	BARHATE MANOJ PRAMOD	MB	MB	MB	MB	MB
5	BARVE PRATIKSHA YASHWANT	barve	-AB-	barve	barve	-AB-
6	BHAGAT NITA ROHIDAS	Bnita	Bnita	-AB-	Bnita	-AB-
7	BHUJADI AKSHAY ABASAHEB	A.A.B	A.A.B	-AB-	A.A.B	A.A.B
8	BONGALE ROHIT VILAS	Bhu	-AB-	Bhu	Bhu	Bhu
9	CHAUDHARY YASHASHRI SUBHASH	Yashashri	-AB-	yashashri	Yashashri	Yashashri
10	CHOUDHARY HITESH BHAGWAT	Chitesh	Chitesh	Chitesh	Chitesh	Chitesh
11	DEVRE ADITYA SUNIL	A.Devre	A.Devre	A.Devre	-AB-	A.Devre
12	DHAWALE MAYUR MOHAN	Mayur	-AB-	Mayur	Mayur	-AB-
13	DIVEKAR KAUSTUBH RAMCHANDRA	K.R.Divekar	K.R.Divekar	-AB-	K.R.Divekar	K.R.Divekar
14	DOLARE SUMIT SUNIL	Sumit	Sumit	Sumit	-AB-	Sumit
15	EKHANDE HARSHALA EKNATH	HKhande	HKhande	HKhande	HKhande	-AB-
16	GADE KRUSHNAKANT DATTATRAY	Kaushikant	Kaushikant	-AB-	Kaushikant	Kaushikant
17	HATTI MAHESHWARI SUNIL	mHatti	M.Hatti	M.Hatti	-AB-	M.Hatti
18	HINDOLE KIRAN SITARAM	[illegible]	[illegible]	-AB-	[illegible]	[illegible]
19	INGALE RUTESH NAMDEV	Rutesh	Rutesh	Rutesh	Rutesh	Rutesh
20	JADHAV PRAJAKTA GAUTAM	Prajkta	Prajkta	Prajkta	Prajkta	Prajkta

P.D.E.A's Institute of Technical Education Research & Management
Sec.28, Ganganagar, PCNTDA, Akurdi, Pune-44.

Director
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21	JADHAV VAISHNAVI DATTATRAY	Vaishnavi	Vaishnavi	-AB-	Vaishnavi	Vaishnavi
22	KADAM AKANKSHA VISHWAS	A	A	-AB-	A	A
23	KARJATKAR ROHIT RANGNATH	Rohit	Rohit	-AB-	-AB-	Rohit
24	KATKAR ANKITA ANAND	A	A	A	A	A
25	KHENGAT SHASHIKANT ANKUSH	S. Khengat	S. Khengat	S. Khengat	-AB-	S. Khengat
26	KHETRE AKASH LIMBAJI	Akash	Akash.	-AB-	Akash	Akash.
27	KOKATE STEPHEN SATISH	SK	SK	SK	SK	SK
28	KUL SIDDHI DILIP	Siddhi	Siddhi	Siddhi	-AB-	Siddhi
29	MAHAJAN SAMEER ANANT	Sameer	Sameer	-AB-	Sameer	Sameer
30	MORE OM VITTHALRAO	Om	Om	Om	-AB-	Om
31	MUSALE MANGESH NAVNATH	Musale	-AB-	Musale	-AB-	Musale
32	MUTRAK RENUKA	Renuka	Renuka	-AB-	Renuka	Renuka.
33	AMBHORE SAMYAK NAGORAO	Samyak	Samyak	-AB-	Samyak	Samyak
34	BANSODE SUMIT POPAT	Bansode	Bansode	Bansode	-AB-	Bansode
35	BHANDWALKAR HANUMANT BABAN	Hanumant	Hanumant	-AB-	Hanumant	Hanumant
36	CHAVAN DATTA SHIVAJI	Chavan	Chavan	Chavan	Chavan	Chavan
37	CHAVAN VAISHNAVI SANJAY	Vaishnavi	-AB-	Vaishnavi	-AB-	Vaishnavi
38	DAHIWAL AKASH DINDAYAL	A.D	A.D	A.D	A.D	A.D
39	DALVI SUYOG GURUDATTA	D	D	D	-AB-	D
40	DESHMUKH JYOTI SUBHASH	Jyoti.D	Jyoti.D	Jyoti.D	-AB-	Jyoti.D

Institute of Technical Education Research
Sec.28, Ganganagar,

Director
P.D.E.A's Institute of Technical Education

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42	DESHMUKH TEJAS CHANDRASHEKHAR	Tejas	Tejas	-AB-	-AB-	Tejas
43	DEVHARE VISHVESH PRABHAKARRAO	D.V.P	D.V.P	D.V.P	-AB-	D.V.P
44	DONGARDIVE VAIBHAV BHAGAVANTRAO			-AB-		-AB-
45	EKAD PRAJAKTA BALASAHEB		-AB-		-AB-	
46	GADEKAR PRATHAMESH MAHESH					
47	GAIKWAD PRATIK PRAMOD	P.Gaikwad	P.Gaikwad	-AB-	P.Gaikwad	P.Gaikwad
48	GAWALI JAGDISH SHESHRAO				-AB-	
49	GHADGE AVINASH PRABHU		-AB-		-AB-	
50	GHORPADE TANUJA ANIL	Tanuja	Tanuja	Tanuja	-AB-	Tanuja
51	KEDARI APEKSHA VASANT	Kedari	Kedari	Kedari	Kedari	-AB-
52	KUMBHAR MANISHA DIPAK	Manisha	Manisha	-AB-	-AB-	Manisha
53	KUMBHAR SAVITA ARUN	Kavita	-AB-	Kavita	-AB-	Kavita
54	MORE SNEHAL SAMBHAJI	Sneha	-AB-	Sneha	Sneha	Sneha
55	NAVALE RUTUJA BAJIRAO	Nrutya	-AB-	Nrutya	-AB-	Nrutya
56	PATIL TEJAS VISHWANATH	TVP	TVP	TVP	TVP	TVP
57	PANDEY SEJAL PRADEEP	Sejal	Sejal	Sejal	-AB-	-AB-
58	SARODE PALLAVI DATTA	P.D.Sarode	P.D.Sarode	P.D.Sarode	P.D.Sarode	P.D.Sarode
59	VANARE POOJA SHRIRAM	Pooja	-AB-	Pooja	Pooja	Pooja
60	WAGH GAURI ATUL	Gauri	Gauri	-AB-	Gauri	-AB-
61	YADAV AKASH ARJUN	Akash	-AB-	Akash	-AB-	Akash
62	THONGIRE DHANSHREE LAXMAN	Thongire	-AB-	Thongire	-AB-	Thongire

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2	AMBEWADKAR AKSHAY ASHOK	Akhay	Akhay	Akhay	Akhay	Akhay
3	BARHATE AKSHAY ANIL	Abarhate	Abarhate	AB	AB	Abarhate
4	BARHATE MANOJ PRAMOD	MB	MB	MB	MB	MB
5	BARVE PRATIKSHA YASHWANT	barve	barve	AB	barve	barve
6	BHAGAT NITA ROHIDAS	Nita	Nita	AB	AB	Nita
7	BHUJADI AKSHAY ABASAHEB	A.A.B	A.A.B	A.A.B	AB	A.A.B
8	BONGALE ROHIT VILAS	Bhu	Bhu	Bhu	AB	Bhu
9	CHAUDHARY YASHASHRI SUBHASH	Jashashri	AB	Jashashri	Jashashri	AB
10	CHOUDHARY HITESH BHAGWAT	Chitesh	Chitesh	AB	Chitesh	chitesh
11	DEVRE ADITYA SUNIL	A.Devre	AB	A.Devre	A.Devre	A.Devre
12	DHAWALE MAYUR MOHAN	Mayur	Mayur	AB	Mayur	Mayur
13	DIVEKAR KAUSTUBH RAMCHANDRA	K.R.Divekar	AB	K.R.Divekar	K.R.Divekar	K.R.Divekar
14	DOLARE SUMIT SUNIL	Sumit	Sumit	AB	Sumit	Sumit
15	EKHANDE HARSHALA EKNATH	H.Khande	H.Khande	H.Khande	AB	H.Khande
16	GADE KRUSHNAKANT DATTATRAY	Krushnkant	Krushnkant	Krushnkant	AB	Krushnkant
17	HATTI MAHESHWARI SUNIL	M.Hatti	M.Hatti	AB	M.Hatti	M.Hatti
18	HINDOLE KIRAN SITARAM	[illegible]	[illegible]	AB	[illegible]	[illegible]
19	INGALE RUTESH NAMDEV	Rutesh	Rutesh	Rutesh	Rutesh	Rutesh
20	JADHAV PRAJAKTA GAUTAM	Prajkta	Prajkta	Prajkta	AB	Prajkta

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22	KADAM AKANKSHA VISHWAS	A	A	AB	AB	A
23	KARJATKAR ROHIT RANGNATH	Rohit	Rohit	AB	Rohit	Rohit
24	KATKAR ANKITA ANAND	A	A	A	A	A
25	KHENGAT SHASHIKANT ANKUSH	S.Khengat	S.Khengat	AB	S.Khengat	S.Khengat
26	KHETRE AKASH LIMBAJI	Akash	Akash	Akash	Akash	Akash
27	KOKATE STEPHEN SATISH					
28	KUL SIDDHI DILIP	Siddhi	Siddhi	AB	Siddhi	Siddhi
29	MAHAJAN SAMEER ANANT	sameer	AB	sameer	sameer	sameer
30	MORE OM VITTHALRAO			AB		
31	MUSALE MANGESH NAVNATH	Musale	Musale	Musale	AB	Musale
32	MUTRAK RENUKA	Renutrak	Renutrak	Renutrak	AB	Renutrak
33	AMBHORE SAMYAK NAGORAO	Samyak	Samyak	Samyak	Samyak	Samyak
34	BANSODE SUMIT POPAT	Sumit	Sumit	Sumit	AB	Sumit
35	BHANDWALKAR HANUMANT BABAN	Hanumant	Hanumant	Hanumant	Hanuman	AB
36	CHAVAN DATTA SHIVAJI	Dhavan	Dhavan	Dhavan	Dhavan	Dhavan
37	CHAVAN VAISHNAVI SANJAY	Vaishani	AB	Vaishani	AB	Vaishani
38	DAHIWAL AKASH DINDAYAL	A.D	A.D	AB	A.D	A.D
39	DALVI SUYOG GURUDATTA					
40	DESHMUKH JYOTI SUBHASH	Jyoti.D	Jyoti.D	Jyoti.D	AB	Jyoti.D

Institute of Technical Education Research
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42	DESHMUKH TEJAS CHANDRASHEKHAR	Tejas	AB	Tejas	AB	Tejas
43	DEVHARE VISHVESH PRABHAKARRAO	D.V.P	AB	D.V.P	AB	D.V.P
44	DONGARDIVE VAIBHAV BHAGAVANTRAO		AB		AB	
45	EKAD PRAJAKTA BALASAHEB				AB	
46	GADEKAR PRATHAMESH MAHESH					
47	GAIKWAD PRATIK PRAMOD	P. Gaikwad	AB	P. Gaikwad	P. Gaikwad	P. Gaikwad
48	GAWALI JAGDISH SHESHRAO			AB		
49	GHADGE AVINASH PRABHU			AB		AB
50	GHORPADE TANUJA ANIL	Tanuja	Tanuja	Tanuja	Tanuja	Tanuja
51	KEDARI APEKSHA VASANT	Kedari	Kedari	Kedari	Kedari	AB
52	KUMBHAR MANISHA DIPAK			AB	AB	
53	KUMBHAR SAVITA ARUN			AB		AB
54	MORE SNEHAL SAMBHAJI		AB		AB	
55	NAVALE RUTUJA BAJIRAO		AB	AB		AB
56	PATIL TEJAS VISHWANATH	T.V.P	T.V.P	T.V.P	T.V.P	T.V.P
57	PANDEY SEJAL PRADEP	Sejal	Sejal	Sejal	Sejal	Sejal
58	SARODE PALLAVI DATTA	P.D. Sarode	P.D. Sarode	P.D. Sarode	P.D. Sarode	P.D. Sarode
59	VANARE POOJA SHRIRAM	Pooja	AB	Pooja	Pooja	Pooja
60	WAGH GAURI ATUL	Gauri	AB	Gauri	AB	Gauri
61	YADAV AKASH ARJUN		AB		AB	
62	THONGIRE DHANSHREE LAXMAN		AB		AB	

Institute of Technical Education Research and Management
Sec.28, Ganganagar, PCNTDA Akurdi
Director

Pune District Education Association's
INSTITUTE OF TECHNICAL EDUCATION,
RESEARCH & MANAGEMENT
Estd. June 2010

Sec. No. 28, Ganganagar, Akurdi, Pune – 44
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Affiliated to Savitribai Phule Pune University
Approved by AICTE

Ph.: 020-27650788
Web site : www.pdeambaakurdi.edu.in

Outcomes of Introduction to Bridge course for English Communication

Pune District Education Association's
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Course Name-Bridge course for English Communication

Duration- 30 Hours

Objectives of Bridge course for spoken English-:

1. To help students identify their flaws in English pronunciation and have an individual plan to rectify them.

2. To help students understand the influences on correct English pronunciation.

3. To help students adapt their speech organs to get near-perfect native English pronunciation.

4. To provide all the necessary knowledge and skills to the students to remember to make a life-long goal to have good English pronunciation.

Learning Output-:

1. envelop a variety of critical thinking and analysis skills,
2. and employ these skills to enrich discussion of reading and writing assignments
3. recognize a gap in necessary information, and
4. locate & use the appropriate resource(s) to resolve it
5. self-monitor for comprehension of lecture
6. and readings, and apply appropriate strategies to
7. repair/reinforce comprehension
8. develop vocabulary necessary for both academics
9. work in general and English composition in particular
10. critically evaluate own written work

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Ph.: 020-27650788
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Photos of Course

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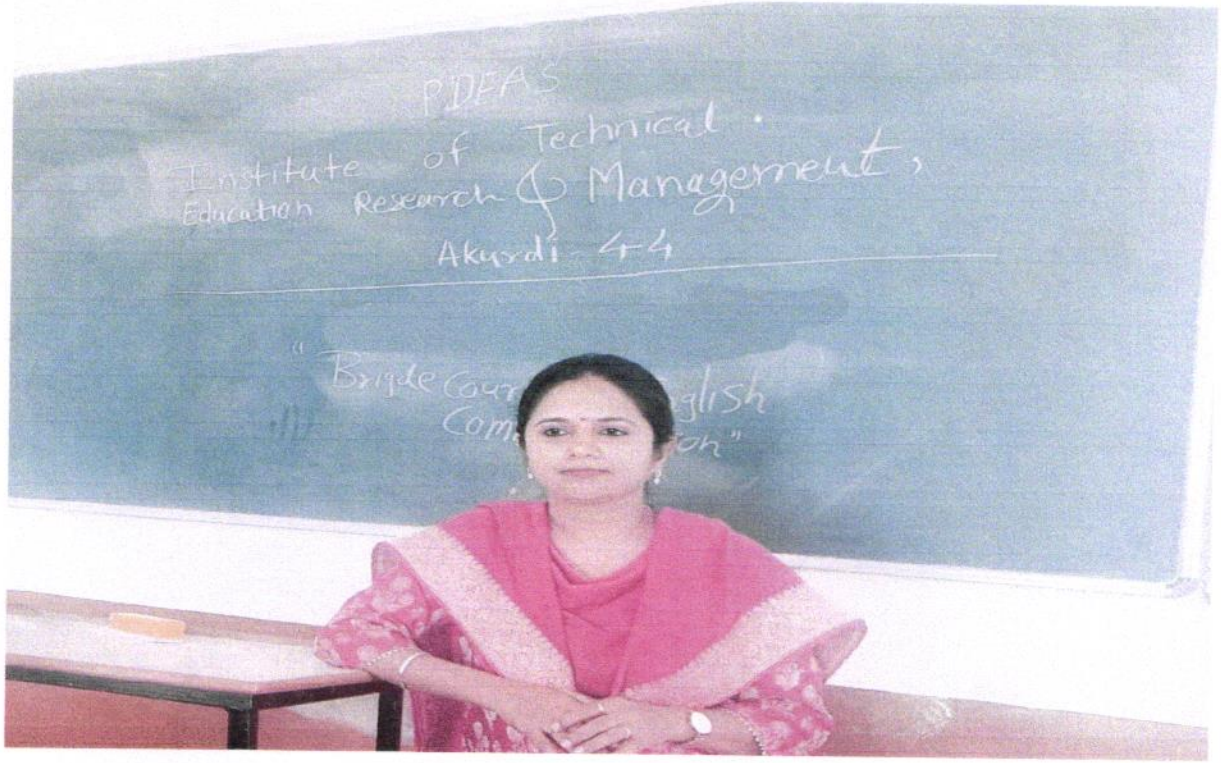
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Bridge Course for English Communication-





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PDEA's Institute of Technical Education

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Approved by AICTE

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Web site : www.pdeambaakurdi.edu.in

Feedback of Participated Student After Completion of Course

Poona district Education Association's

Institute of Technical Education, Research & Management

Sec. No. 28, Ganganagar, PCNTDA, Akurdi, Pune-411044

Student Feedback Form

Academic Year 2022-23

Add- on Course: Certificate Course Bridge Course for English Communication

Name of the Student: - Delare Sumit Sunil

Class: - MBA - II

1. The objectives of the course were clearly defined?
a) Strongly Agree
b) Agree
c) Neutral
d) Strongly Disagree
e) Disagree

2. The content was organized and easy to follow?
a) Strongly Agree
b) Agree
c) Neutral
d) Strongly Disagree
e) Disagree

3. The content explained information and concepts clearly?
a) Strongly Agree
b) Agree
c) Neutral
d) Strongly Disagree
e) Disagree

4. The course activities improved your knowledge in the relevant subject?
a) Strongly Agree
b) Agree
c) Neutral
d) Strongly Disagree
e) Disagree

5. The instructor was knowledgeable about the course topics?
a) Strongly Agree
b) Agree
c) Neutral
d) Strongly Disagree
e) Disagree

6.Other suggestions.

NO

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Certificate of Participated Student

बहुजन हिताय बहुजन सुखाय

PDEA

PUNE DISTRICT EDUCATION ASSOCIATION

Pune District Education Association's

Institute of Technical Education, Research & Management

Sec. 28A, Pradhikaran, Akurdi, Pune - 44.

Approved by AICTE, Recognised by Govt. of Maharashtra, Affiliated to SPPU

Certificate

This certificate is awarded to Mr./ Ms. Bhagat Nita RohiDas for successful completion of certificate course in Bridge for English Communication Course conducted from 28rd Nov 2022 in result oriented way with excellent team spirit.

We wish him /her brilliant and successful endeavors.

Course Coordinator

Director
P.D.E.A.'s Institute of Technical Education
Research & Management

Director

P.D.E.A. Institute of Technical Education & Management, Akurdi, Pune-44.

Pune District Education Association's

Institute of Technical Education, Research & Management

Sec. 28A, Pradhikaran, Akurdi, Pune - 44.

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Certificate

This certificate is awarded to Mr./ Ms. Thongire Dhanshree Laxman for successful completion of certificate course in Bridge for English Communication Course conducted from 23rd Nov 2022 in result oriented way with excellent team spirit.

We wish him /her brilliant and successful endeavors.

Course Coordinator

Director

P.D.E.A.'s Institute of Technical Education

Director

बहुजन हिताय बहुजन सुखाय

PDEA

PUNE DISTRICT EDUCATION ASSOCIATION

Pune District Education Association's

Institute of Technical Education Research & Management

Sec. 28A, Pradhikaran, Akurdi, Pune - 44.

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Certificate

This certificate is awarded to Mr./~~Ms.~~ Yadav Akash Arjun for successful completion of certificate course in Bridge for English communication Course conducted from 23rd Nov 2022 in result oriented way with excellent team spirit.

We wish him /~~her~~ brilliant and successful endeavors.

Course Coordinator

Director
P.D.E.A.'s Institute of Technical Education
Research & Management
Sec. No. 28, PCNTDA, Akurdi, Pune - 44.

Director

Pune District Education Association's

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Academic Year 2019-2020

F ne District Education Association's

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Estd ne 2010

Sec No. 28, Ganganagar PCNTDA Akurdi, Pune – 411044 Ph 020-27650788
E mail Website

ITI RM /42019-2020
D te 10/09/2019

To,
Prof. Tejali Desarda
Institute of Technical Education Research a
Management, Akurdi-44.

Subject: Invitation Letter for Soft Sk l Course.

Respected Mam,

We are inviting to conduct short term cour on Soft Skil at our institute. We would like you to cond t session of "Group Discussion and Time Manageme t". We have arranged the session 17th September 2019. To ve you as our guest would be an honour to the people who l be there and the whole organization.

We look forward to your response, and we ho you'll accept the invitation.

Best wishes.

Sincerely yours,

Acting Director
P.D.E.'S Institute of Technical Education
Research & Mana ement
Se N . 28, PCNTDA, Akurdi, Pune - 44

Director
P.D.E.A.'s Institute of Technical Education
Research & Management

Institute of Technical Education Research & Management
Sec.28, Ganganagar, PCNTDA,Akurdi, Pune-44

une District Education Association's

INSTIT ITE OF TECHNICAL EDUCATION, RE SEARCH & MANAGEMENT

Estd June 2010

Sec No. 28, Ganganaga PCNTDA Akurdi Pune – 411044 Ph. 020 27650788
E-mail : Web site :

ITERM/ 9 /2019-2020/
Date : 10/09/2019

To,
Mr. Amit Hirajkar
HR Consultant

Subject: Invitation Letter for Soft Skill Course.

Respected Sir,

We are inviting to conduct short term course on Soft Skill at our institute. We would like you to conduct session on "Interview Techniques". We have arranged the session 21th September 2019. To have you as our guest would be an honour to the people who will be there and the whole organization.

We look forward to your response, and we hope you'll accept the invitation.

Best wishes.

Sincerely yours

Acting Director
P.D.E.A.'s Institute of Technical Education, Research & Management
Sec No. 28, PCNTDA, Akurdi Pune - 44

P.D.E.A.'s Institute of Technical Education Research & Management
Sec.28, Ganganagar, PCNTDA, Akurdi, Pune-44.

Director
P.D.E.A.'s Institute of Technical Education
Research & Management
Sec. No. 28, PCNTDA, Akurdi, Pune - 44.

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1Std. June 2010

Sec. No. 28, Ganganagar 'CNTDA, Akurdi, Pune – 411044 Ph : 020 27650788
E-mail : Website :

ITERM/ 0 2019-2020

Da : 0/09/2019

To

Dr. Usha Ranawade

Institute of Technical Education Research and Management, Akurdi-44.

Subject: Invitation Letter for Soft Ski Course.

Respected Mam,

We are inviting to conduct short term cours on Soft Skill at our institute. We would like you to cond session on "Stress Management". We have arranged th session 23rd September 2019. To have you as our gues would be an honour to the people who will be there and the whole organization.

We look forward to your response, and we hope you'll accept the invitation.

Best wishes.

Acting Director
PDE Institute of Technical Education
Research & Management
Sec. No. 28, PCNTDA, Akurdi, Pune - 44

Director
P.D.E.A.'s Institute of Technical Education
Research & Management
Sec. No. 28, PCNTDA, Akurdi, Pune - 44.

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Sec.28, Ganganagar, PCNTDA, Akurdi, Pune-44.

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Esta ne 2010

Sec No 28, Ganganagar CNTDA Akurdi Pune – 411044 Ph: 020 27650788
E-mail: Website:

ITTERM /2019-2020
Date: 10/09/2019

To,
Prof. Rupali Ghorpade
Institute of Technical Education Research and Management, Akurdi-44.

Subject: Invitation Letter for Soft Skill Course.

Respected Mam,

We are inviting to conduct short term course on Soft Skill at our institute. We would like you to conduct session of "Decision Making and Case Study Solving". We have arranged the session 17th September 2019. To have you as our guest would be an honour to the people who will be there and the whole organization.

We look forward to your response, and we hope you'll accept the invitation.

Best wishes.

Sincerely yours.

Acting Director
PDEA's Institute of Technical Education, Research & Management
Sec. No. 28, PCNTDA, Akurdi, Pune - 44

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Director
P.D.E.A.'s Institute of Technical Education
Research & Management
Sec. No. 28, PCNTDA, Akurdi, Pune - 44.

Pune District Education Association's

Institute of Technical Education, Research & Management

Approved by AICTE, Recognised by Gov. of Maharashtra, Affiliated to SPPU
Sec. No. 28, Ganganagar, Near Mhalsakant Chowk, Pradhikaran (PCNTDA),
Prof. Ramkrishna More Arts, Commerce & Science College Campus, Akurdi, Pune - 411 044
Ph.: (020) 27650788 Email: itermakurdi@gmail.com

Date: 10/09/2019

Notice

This is to inform all the MBA-I and MBA-II students that institute is organizing "*Soft Skill Course*" from 17/09/2019 Attendance is mandatory for all the students.

Venue: MBA-I Class Room (Third Floor).

Schedule for the Soft Skill Course is as follows

Sr. No	Topic	Resource Person
1	Group Discussion	Prof. Tejali Desarda
2	Interview Techniques	Mr. Amit Hiraskar
3	Decision Making and Case Study Solving	Prof. Rupali Ghorpade
4	Time Management	Prof. Tejali Desarda
5	Stress Management	Dr. Usha Ranawade

(Director)

Acting Director
PDEA's Institute of Technical Education, Research & Management
Sec. No. 28, PCNTDA, Akurdi, Pune - 44

P.D.E.A.'s Institute of Technical Education Research & Management
Sec.28, Ganganagar, PCNTDA, Akurdi, Pune-44.

Director
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Sec. No. 28, PCNTDA, Akurdi, Pune - 44.

Pune District Education Association's

Institute of Technical Education, Research & Management

Add : Sec. 28A, Pradhikaran, Akurdi, Pune - 44.

Add-on Certification course

Soft Skill Course

Duration : 30hours

Starts from : 17/09/2019



Course Contain:

1. Group Discussion
2. Interview Techniques
3. Decision Making and Case study solving
4. Time Management

Objectives of the Course:

1. Develop effective communication skills (spoken and written).
2. Develop effective presentation skills.
3. Conduct effective business correspondence and prepare business reports which produce results.
4. Become self-confident individuals by mastering interpersonal skills, team management skills, and leadership skills.

For Registration Contact
Prof. Tejali Desarda
Contact No: 8805351954

Registration
End Date : 16/09/2019

Pune District Education Association's
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Soft Skill Course

Schedule

Sr. No	Content of Lecture	Day	Duration
1.	**Group Discussion** ➢ Speaking with grammatical accuracy ➢ Oral - Planning, Delivering Presentation ➢ Communication as a skill for career building ➢ Overcoming Fear	1	3 Hours
2	➢ Knowing Your Audience ➢ Researching Your Topic ➢ Effective Content ➢ Developing Public Speaking Techniques ➢ Body Language (personal space, appearance, gestures)	2	3 Hours
3.	**Interview Techniques** ➢ Online Image Building a strong impression online and sustaining online credibility ➢ Grooming to study corporate grooming habits (The right attire)	3	3 Hours

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4.	➢ Body Language to imbibe the right body language for a professional environment ➢ Confidence to increase self-belief and faith in one's own abilities ➢ Interview FAQs Learn to face frequently asked interview questions	4	3 Hours
5.	**Decision Making and Case study solving** ➢ Decision making process (recognize problem, analyse problem, consider goals, look for alternatives, select the best alternative, put decision into action, accept responsibility, evaluate results. ➢ Fostering a decision making culture ➢ Study the cases deeply ➢ Finding the alternative solution ➢ Predicting future outcomes	5	3 Hours
6.	➢ Creativity ➢ Critical Thinking ➢ Ingenuity ➢ Innovation ➢ Resourcefulness ➢ Flexibility ➢ Confidence Building	6	3 Hours

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7.	**Time Management** ➢ Being busy is not the same as being productive ➢ The benefits of time management ➢ Building self-awareness through self-assessment ➢ Tracking your time with tools ➢ Set goals	7	3 Hours
8.	➢ Implementing a goal framework ➢ Shift from tasks to results ➢ Time-saving tips ➢ Peak performance time ➢ How to maximize time in meetings?	8	3 Hours
9.	➢ Taking breaks ➢ Time Management ➢ Planning Components ➢ Time Management Strategies	9	3 Hours
10.	➢ Stress Management ➢ Identifying Factors Responsible for Stress ➢ Stress Management Tips ➢ Test Preparation Tips ➢ Employment Related Stress ➢ Relationship Stress	10	3 Hours

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List of participant Students

Pune District Education Association's

INSTITUTE OF TECHNICAL EDUCATION, RESEARCH & MANAGEMENT

Estd. June 2010

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Soft Skill

2019-2020

Sr. No	Name of the Student
1	Pradhnya Jagtap
2	Prajwal Aglave
3	Radhika Deshpande
4	Sandip Thorat
5	Sayali Phadtare
6	Shardul Yalgudkar
7	Suraj Navale
8	Pranav Muley
9	Anurag Mahagaonkar
10	Pratiksha Ingale
11	Vinod Jaware
12	Suraj Dalvi
13	Jayesh Salunkhe
14	Ashwini Masal

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15	Pushpanjali Mohite
16	Komal Hirave
17	Sadab Shaikh
18	Rahul Shinde
19	Amit Sathe
20	Leela Gaikwad
21	Kaishap Khan
22	Pratiksha Gosavi
23	Pooja Sonar
24	Nishant Kamble
25	Asif Pathan
26	Amol Ambewadkar
27	Pradip Awati
28	Sanchita Sarkar
29	Dushyant Alte
30	Prasad Shedge
31	Avinash Karche
32	Sagar Gaikwad
33	Dipak Bagade
34	Kunal Gosavi

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Attendance Sheet of Participated Student

Pune District Education Association's

Institute of Technical Education Research and Management, Akurdi, Pune.

Year- 2019-2020

Attendance Sheet for

"Softskill Course"

Name of the Student	Session-1 (3Hours)	Session-2 (3Hours)	Session-3 (3Hours)	Session-4 (3Hours)	Session-5 (3Hours)	Session-6 (3Hours)	Session-7 (3Hours)	Session-8 (3Hours)	Session-9 (3Hours)	Session-10 (3Hours)
Pradhnya Jagtap	P.Jagtap	P.Jagtap	P.Jagtap	-Ab-	P.Jagtap	P.Jagtap	P.Jagtap	P.Jagtap	-Ab-	P.Jagtap
Prajwal Aglave	Arajwal	Arajwal	Arajwal	Arajwal	-Ab-	Arajwal	Arajwal	Arajwal	-Ab-	Arajwal
Radhika Deshpande	Radhika	Radhika	Radhika	Radhika	Radhika	Radhika	Radhika	Radhika	Radhika	Radhika
Sandip Thorat	S.T.	S.T	S.T	S.T.	-Ab-	S.T.	S.T	S.T	S.T.	S.T.
Sayali Phadtare	Sayali	Sayali	Sayali	-Ab-	Sayali	Sayali	-Ab-	Sayali	Sayali	Sayali
Shardul Yalgudkar	Shardul	Shardul	Shardul	Shardul	Ab	Shardul	-Ab-	Shardul	Shardul	Shardul
Suraj Navale	SN	SN	SN	SN	SN	-Ab-	SN	SN	SN	SN
Pranav Muley	P.P.Na.	P.P.Na.	P.P.Na.	-Ab-	P.P.Na.	P.P.Na.	P.P.Na.	-Ab-	P.P.Na.	P.P.Na.
Anurag Mahagaonkar	Mahagaonkar	Mahagaonkar	Mahagaonkar	Mahagaonkar	Mahagaonkar	Mahagaonkar	Mahagaonkar	Mahagaonkar	Mahagaonkar	Mahagaonkar

Sec.28, Ganganagar, PCNTDA, Akurdi, Pune-44.

Director

P.D.E.A.'s Institute of Technical Education Research & Management

Sec. No. 28, PCNTDA, Akurdi, Pune - 44.

Name of the Student	Session-1 (3Hours)	Session-2 (3Hours)	Session-3 (3Hours)	Session-4 (3Hours)	Session-5 (3Hours)	Session-6 (3Hours)	Session-7 (3Hours)	Session-8 (3Hours)	Session-9 (3Hours)	Session-10 (3Hours)
ratiksha Ingale	Ipratiksha	Ipratiksha	Ipratiksha	Ipratiksha	Ipratiksha	Ipratiksha	Ipratiksha	Ipratiksha	Ipratiksha	Ipratiksha
inod Jaware	विनोद	विनोद	विनोद	विनोद	-Ab-	विनोद	विनोद	विनोद	विनोद	विनोद
uraj Dalvi	Dsuraj	-Ab-	Dsuraj	Dsuraj	-Ab-	Dsuraj	Dsuraj	Dsuraj	-Ab-	Dsuraj
ayesh Salunkhe	jayesh	jayesh	jayesh	-Ab-	jayesh	-Ab-	jayesh	jayesh	jayesh	jayesh
shwini Masal	A.M	A.M.	A.M	A.M	-Ab-	A.M	A.M	A.M.	A.M	A.M.
ushpanjali Mohite	P.Mohite	P.Mohite	P.Mohite	-Ab-	P.Mohite	P.Mohite	P.Mohite	-Ab-	P.Mohite	P.Mohite
omal Hirave	Khirave	Khirave	Khirave	Khirave	Khirave	Khirve	-Ab-	Khirve	Khirve	Khirve
adab Shaikh	Eadab	Eadab	-Ab-	Eadab	-Ab-	Eadab	-Ab-	Eadab	-Ab-	Eadab
ahul Shinde	R.S	-Ab-	-Ab-	R.S	-Ab-	-Ab-	-Ab-	R.S	-Ab-	R.S
mit Sathe	Amit	-Ab-	Amit	Amit	Amit	-Ab-	Amit	Amit	Amit	Amit
eela Gaikwad	Gdeela	Gdeela	-Ab-	Gdeela	-Ab-	Gdeela	Gdeela	-Ab-	Gdeela	Gdeela
aishap Khan	KSK	KSK	KSK	KSK	KSK	KSK	KSK	KSK	KSK	KSK
ratiksha Gosavi	PGosavi	PGosavi	-Ab-	PGosavi	-Ab-	PGosavi	PGosavi	-Ab-	PGosavi	PGosavi

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Sec.28, Ganganagar, PCNTDA, Akurdi, Pune-44.

Director
P. A.'s Institute of Technical Education Research & Management

Sr. No	Name of the Student	Session-1 (3Hours)	Session-2 (3Hours)	Session-3 (3Hours)	Session-4 (3Hours)	Session-5 (3Hours)	Session-6 (3Hours)	Session-7 (3Hours)	Session-8 (3Hours)	Session-9 (3Hours)	Session-10 (3Hours)
23	Pooja Sonar	Sonar.P	Sonar.P	Sonar.P	-Ab-	Sonar.P	Sonar.P	Sonar.P	Sonar.P	Sonar.P	Sonar.P
24	Nishant Kamble	Nishant	Nishant	Nishant	Nishant	Nishant	Nishant	Nishant	Nishant	Nishant	Nishant
25	Asif Pathan	Pathan.	Pathan.	Pathan	Pathan	-Ab-	Pathan	Pathan.	-Ab-	Pathan.	Pathan.
26	Amol Ambewadkar	अमोल	-Ab-	अमोल	अमोल	अमोल	अमोल	अमोल	अमोल	अमोल	अमोल
27	Pradip Awati	P.Awati	P.Awadi	-Ab-	P.Awati	P.Awadi	-Ab-	P.Awati	P.Awadi	P.Awadi	P.Awati
28	Sanchita Sarkar							-Ab-			
29	Dushyant Alte										
30	Prasad Shedge	Prasad	Prasad	Prasad	Prasad	-Ab-	Prasad	-Ab-	Prasad	Prasad	Prasad
31	Avinash Karche										
32	Sagar Gaikwad	S.Gaikwad	S.Gaikwad	S.Gaikwad	S.Gaikwad	-Ab-	S.Gaikwad	S.Gaikwad	S.Gaikwad	S.Gaikwad	S.Gaikwad
33	Dipak Bagade	Bagade	Bagade	Bagade	Bagade	Bagade	Bagade	-Ab-	Bagade	Bagade	Bagade
34	Kunal Gosavi	Kunal	Kunal	-Ab-	Kunal	Kunal	Kunal	-Ab-	-Ab-	-Ab-	Kunal

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Outcomes of Course

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Course Name: - Soft Skill Course

Duration: - 30 Hours

Objectives of Soft Skills Course-:

1.Develop effective communication skills (spoken and written).

2.Develop effective presentation skills.

3. Conduct effective business correspondence and prepare business reports which produce results.

4. Become self-confident individuals by mastering interpersonal skills, team management skills, and leadership skills.

Learning Output-:

1. Soft skill course helps to develop leadership skills.
2. Course helps in the process of decision making in critical situation.
3. It helps to improved ability to work within and across teams
4. Soft skill course helps to develop daily time management routine.
5. Recognize personal stressors and how they affect you.
6. supporting the recovery of staff experiencing mental ill health.

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Photos of Course

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Soft Skill





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Feedback of Participated Student After Completion of Course

Poona district Education Association's

Institute of Technical Education, Research & Management

Sec. No. 28, Ganganagar, PCNTDA, Akurdi, Pune-411044

Student Feedback Form

Academic Year 2019-20

Add- on Course: Soft Skill

Name of the Student: - Pradhnya Jagtap

Class: - MBA - I

1. The objectives of the course were clearly defined?
a) Strongly Agree
b) Agree
c) Neutral
d) Strongly Disagree
e) Disagree

2. The content was organized and easy to follow?
a) Strongly Agree
b) Agree
c) Neutral
d) Strongly Disagree
e) Disagree

3. The content explained information and concepts clearly?
a) Strongly Agree
b) Agree
c) Neutral
d) Strongly Disagree
e) Disagree

4. The course activities improved your knowledge in the relevant subject?
a) Strongly Agree
b) Agree
c) Neutral
d) Strongly Disagree
e) Disagree

5. The instructor was knowledgeable about the course topics?
a) Strongly Agree
b) Agree
c) Neutral
d) Strongly Disagree
e) Disagree

6.Other suggestions.

No

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Certificate of Participated student

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Approved by AICTE, Recognised by Govt. of Maharashtra, Affiliated to SPPU

Certificate

This certificate is awarded to Mr./ Ms. Kunal Ghosavi for successful completion of certificate course in "Soft Skill Course" conducted from 17th Sept 2019 in result oriented way with excellent team spirit.

We wish him /her brilliant and successful endeavors.

Course Coordinator

Director
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Certificate

This certificate is awarded to Mr./Ms. Dipak Bugade for successful completion of certificate course in "Soft Skill Course" conducted from 17th Sept 2019 in result oriented way with excellent team spirit.

We wish him /her brilliant and successful endeavors.

Course Coordinator

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Certificate

This certificate is awarded to Mr./ Ms. Sagar Gaikwad for successful completion of certificate course in "Soft Skill Course" conducted from 17th Sept 2019 in result oriented way with excellent team spirit.

We wish him /her brilliant and successful endeavors.

Course Coordinator

Director

Director

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International Yoga Day 2021-22

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