SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

PUNE DISTRICT EDUCATION ASSOCIATION'S INSTITUTE OF TECHNICAL EDUCATION RESEARCH AND MANAGEMENT

SEC NO. 28, GANGANAGAR, PCNTDA, AKURDI
411044
www.pdeambaakurdi.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2024

05-09-2024 12:42:04

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Pune District Education Association's Institute of Technical Education, Research & Management, Akurdi is formed under the rich heritage of Pune District Education Association by well-known leader Hon'ble Ajit Pawar. He has sown the seeds of this institution which would grow & flourish into a mammoth educational hub catering all the needs of today's industry & society. The aim of Pune District Education Association is educating even in the rural families of Pune District and to create the bright future generation. Founder member Shri. Baburaoji Gholap started P.D.E.A. on 7th September 1941. Motto is "Benefit and Happiness of the Society". With a focused approach towards education, Institute of Technical Education Research & Management has set a goal to achieve. Institute are committed to provide quality education & good moral values to the young generation by giving them a perfect environment & excellent infrastructure for overall growth. Hence to facilitate the knowledge sharing between the students & mentors. Institute intend to invite bright & ambitious students.

The Institute offers, the Two years full time MBA degree Program approved by the All India Council of Technical Education (A.I.C.T.E.), State Government of Maharashtra and affiliated to Savitribai Phule Pune University, Pune. The institute aims for augmentation of physical infrastructure as well as state of the art facilities and infrastructure to boost student's confidence and competence levels and thus groom industry-ready graduates. Augmented high speed internet connectivity with latest computers and software's, spacious, well stacked library, with e-resources, Workshops, Personality Development, Industry-Institute Interactions are routine in the campus. Institution has MoU's with various stakeholders for training, projects, The Institute's USP are its proven leadership with vision & integrity, scholarship programs for weaker sections based on merit, insightful mentoring, counselling.

Vision

An educational institute plays a vital role in the development of the society. We aim to provide the young generation quality technical education, thereby creating new frontiers of knowledge & to convert the younger generation of our country into a responsible citizen.

Mission

To provide quality business & management education to the young generation, which will help & develop committed managers through all round development. Further, we are committed to inculcate ethical & human values among the young generation to ensure all round development of students, keeping in mind good moral education, personality development, professional skills & the latest in educational methods.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Management of the trust: Proactive, experienced & Visionary Management.
2. Comprehensive Infrastructure, Industry Collaboration and Industry partnerships.
3. Experienced & Caring Faculty Members.
4. Located at prime location of Pimpri Chinchwad Muncipal Corporation for convenient accessibility.
5. Affiliated to Savitribai Phule Pune University
6. Innovative Teaching Approaches, Adoption of modern teaching methods and ICT tools.
7. Well stacked library with journals, periodicals, reference books.

Institutional Weakness

1. Scope to augment infrastructure facilities.
2. Insufficient and ineffective professional relationship with Alumni.
3. Inability in raising additional sources of Funds.
4. Lack of Hostel Facility.

Institutional Opportunity

1) Fortify the alumni network. Grow and foster customized programs in a joint effort with the industry.

2) Pune and Pimpri-Chinchwad as an IT/ ITES, Manufacturing and Automobiles Hub

3) Industry required Management student because of Make in India, Aatmnirbhar Bharat concept.

4) Raise research, infrastructure and other QIP grants from State and Central funding agencies as well as Industry.

5) Strengthen associations with industry for opportunities in internship, placement, research, and consultancy.

Institutional Challenge

1. Limited Financial Resources as the Institute is private and non-aided.
2. Educate the students from diverse background National and International Collaborations and to develop student exchange activities.
3. Lack of Confidence and communication skills in the students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Pune District Education Association's Institute of Technical Education, Research & Management, Akurdi runs MBA programme affiliated to Savitribai Phule Pune University (SPPU) and follows Choice Based Credit System (CBCS) pattern. Institute takes efforts in effective Academic Planning and Curriculum Delivery and adheres to the Academic Calendar prepared in the beginning of each year as per the academic schedules provided by the SPPU. Internal Quality Assurance Cell (IQAC) and HOD/Course Coordinator ensure

continuous process of maintaining quality of teaching and learning. Faculty members are part of various committees and cells for smooth functioning of the institute. Faculty members participate in faculty development programs, research seminar / conferences, publishing and presenting research papers benefits to upgrade teaching experience. Curriculum delivery involves a wide range of methods like – Presentation, Discussion, Problem Solving, and Case Study. Institute integrates Experiential Learning by conducting guest sessions, competitions, workshops, events as a part of co-curricular activities, extra-curricular activities that foster critical thinking and creativity. 10 different certification courses were conducted during last five years involving 364 students. Every year students undergoes Summer Internship Project. Institute collects feedback on the curriculum through the feedback from the stakeholders namely students, teachers, parents, alumni and employers. The feedback is analysed to identify appropriate actions for the betterment of the teaching-learning process.

Teaching-learning and Evaluation

The student enrolment is done as per the guidelines of Government of Maharashtra, Directorate of Technical Education and State Common Entrance Test Cell, Admission Regulatory Authority. State CET Cell conduct Common Entrance Test every year. The Institute follows Central Admission Procedure. Institute are followed reservation policies of Government.

The institute has qualified teachers with rich experience. The average percentage of full time teachers with Ph.D./NET/SET is 36.67% during the assessment period shows the teacher's competency to cater diverse needs of the students.

Comprehensive Concurrent Evaluation (CCE) are conducted throughout the semester as a part of internal assessment in a time bound manner. These includes individual and group assessment methods like: Written Home Assignment, Presentations, Case study, MCQ Test, Scrap Book etc

Examination and evaluation process is followed as per guidelines of Savitribai Phule Pune University, Pune. Director, College Exam Officer, and Exam Committee ensures adherence to exam schedule and timetable. Transparency and fairness are maintained in the conduct, monitoring and assessment of examinations.

Students are familiarized with Outcome Based Education (OBE). Information of COs and POs are given to students right from Induction Programmes and subsequently through interaction by course teachers. The COs and POs of the courses is displayed on the institute website.

Research, Innovations and Extension

The Institute encourages our MBA students to participate in research to inculcating research culture though Summer Internship Projects. Institute Acting Director is approved as PhD guides in Savitribai Phule Pune University, Pune. To understand the needs of the industry, students are deputed to carry out internship at

various companies to understand the culture of the industry. The college has signed MoU's with different organizations for conducting, industrial/Educational training, soft skill development etc.

The faculty members are participating, presenting and publishing their research work in various national and international conferences/seminars. Our faculty members are engaged in research Activity.

In addition to above, extension activities are very crucial for holistic development of students making them a person with, values, ethics, integrity and sense of responsibilities towards society. Institute encourages students to participate in various extension activities such as spreading awareness about human ethics and values, social outreach like blood donation, tree plantation and plastic free campus etc. for imbibing amongst themselves the values, ethics, and sense of responsibilities to become a responsible person of the nation.

Infrastructure and Learning Resources

The Institute has adequate infrastructure and physical facilities as per norms of apex bodies All India Council for Technical Education (AICTE), Directorate of Technical Education (DTE), Savitribai Phule Pune University (SPPU) for the MBA program offered. The institute has enough equipment, books, teaching aids, furniture and fixtures for facilitating teaching-learning process. Class rooms are well ventilated with adequate seating capacity, furnished and equipped with ICT enabled tools, internet and Wi-Fi. Institute further adequate budgetary allocations are made for creation of additional infrastructure and facilities each year.

Institute has Examination Control Rooms and Training & Placement Cell and other adequate facilities. Broadband internet, intranet (LAN), Camera and headphones, CCTV along with electricity and water supply are available in the institute.

The Library of institute is partially automated with the ERP software. The library is a rich source of learning material viz., books, journals, e-journals, reports, magazines etc. It has membership of Delnet, Jaykar Library (SPPU). The institute has separate computer laboratory with adequate desktops connected through LAN for internet usage.

Institute has installation of first aid boxes, fire - fighting system.

The institute provides indoor and outdoor sports facilities to students. The campus has playground that are used for games such as Cricket, volleyball, Kho-Kho & Kabaddi etc.

The institute has well established systems and procedures for maintaining and utilizing physical, academic and support facilities

Student Support and Progression

The success of our students is our primary goal. At our institution, student support and growth is paramount. Institute believe in implementing student-centric practices to ensure a supportive environment that empowers students. Institute focuses on inclusivity, skill development and social inclusion to empower our students. We encourage participation in certificate programs and skills development activities, reflecting our commitment to the welfare of our students.

Institute helps students to get scholarships provided by government and non-government agencies for weaker economic conditions.

Institute has also organized welfare programs for students to enhance their social and spiritual development.

Special support has been extended to slow learners and for these students, additional sessions are being organized.

Governance, Leadership and Management

The governance of the institution through the Collegiate Development Council (CDC) Governing reflects and is consistent with the institution's vision and mission of sustainable institutional growth, decentralized operations and inclusive participation.

Course Coordinator leads curricular/co-curricular activities by allocating work to Faculty members. There is a fair amount of representation of faculties and academic leaders in Committees like IQAC and College Development Committee.

The Director involves them in planning, implementation and evaluation of all Activities by delegating responsibilities.

Institute provides gratuity scheme and Provident Fund facility. The institute promotes faculties for higher studies, short term courses & financial aid for conferences, workshops and seminars. Group Medical Insurance is provided for all staff. In case of any emergency, personal loan is also provided to the staff through 'Staff Credit Cooperative Society '. The Institute follows a systematic Performance Appraisal System for all staff.

Financial management and resource mobilization is taken care by preparing a detailed budget taking into consideration requirements of all academic activities, administrative office and various committees of the Institute. All invoices, vouchers and supporting documents are regularly verified by the internal audit team appointed by head office on a monthly basis and Statutory Audit is carried out annually at the end of the financial year by the Chartered Accountants duly appointed by the Head Office.

Institutional Values and Best Practices

Institute is devoted for the development and implementation of institutional values and have adopted best practices for the betterment of students and society. The Institute is regularly engaged in various eco-friendly activities such as tree plantation, Plastic Collect etc. Efforts are being made to develop the campus on green concepts, particularly concentrating on water conservation, use of alternative and renewable sources of energy, use of different energy conservation methods, solid waste management, E-waste management etc.

Institute support positive environment for gender equity, as the reformation in society with special reference to gender differences is possible only through gender sensitization. Girl students are guided on regular basis by the teachers on various aspects to boost up their morale and support their ambitions. Institute has been worked on gender equality in order to eliminate gender bias and gender insensitivity. It also helps to build confidence and improve academic performance of students.

We are committed towards the welfare of the society, so we always promote and conduct various programs like cleanliness activities, plastic collection, nirmalya collection, blood donation camp, street plays and rallies for social issues. The Institute promotes human values and motivates the students towards ethical practices by celebrating birth anniversaries of national leaders, national days etc., to motivate students with nationalism, moral values, human rights and ethical behaviour.

05-09-2024 12:42:04

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PUNE DISTRICT EDUCATION ASSOCIATION'S INSTITUTE OF TECHNICAL EDUCATION RESEARCH AND MANAGEMENT
Address	SEC NO. 28, GANGANAGAR, PCNTDA, AKURDI
City	PUNE
State	Maharashtra
Pin	411044
Website	www.pdeambaakurdi.edu.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Director(in-charge)	KHALATE SANTOSH BALASAHEB	020-27650788	9763439775	-	itermakurdi@gmail.com
IQAC / CIQA coordinator	PATANGE AJIT BALASAHEB	020-9527578032	9767175806	-	ajitpatange510@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution

If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	[View Document](#)	15-05-2023	12	

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SEC NO. 28, GANGANAGAR, PCNTDA, AKURDI	Urban	4	2020

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
PG	MBA,Management,	24	Graduation	English	60	60

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				1				4			
Recruited	1	0	0	1	0	0	0	0	1	3	0	4
Yet to Recruit	0				1				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	1	1	0	2
Yet to Recruit	0				0				0			

05-09-2024 12:42:04

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				7
Recruited	3	4	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	3	0	5
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	1	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
PG	Male	55	0	0	0	55
	Female	68	1	0	0	69
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	12	5	6	2
	Female	9	3	4	2
	Others	0	0	0	0
ST	Male	0	0	0	1
	Female	1	0	0	0
	Others	0	0	0	0
OBC	Male	6	11	5	2
	Female	9	7	5	0
	Others	0	0	0	0
General	Male	13	25	28	13
	Female	17	17	11	13
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		67	68	59	33

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The NEP 2020 policy aims to provide high-quality education to students, helping them meet global challenges with a strong foundation rooted in indigenous knowledge. Consistent with this vision, our Institute's current policy adopts a multidisciplinary/interdisciplinary approach, as described in its vision statement. The course curriculum already includes a number of science and humanities courses integrated into core business courses. This institution is affiliated with Savitribai Phule Pune University, Pune and follows the curriculum established and approved by Savitribai Phule Pune University, Pune. The institute offers courses on Corporate Governance, Indian Ethos and

	Business Ethics, and Corporate Social Responsibility. These courses provide training in community engagement, social services, environmental protection, and values-based learning, contributing to a comprehensive, multidisciplinary educational experience. The Institute encourages students and faculty to participate in multi-/interdisciplinary online courses of NPTEL, SWAYAM. The institute is adopting good practices in good learning as well as research. The Institute conducts various Certifications, Add on courses, organizes guest Lectures and Workshops to enhance multidisciplinary education.
2. Academic bank of credits (ABC):	The Academic Bank of Credits (ABC) allows students to register and transfer credits. During Induction sessions, students become aware of the importance of ABC and its advantages in terms of flexibility and flexibility in learning. We have sent the Academic Bank of Credits registration link to students. Collect ABC data via Google Form and transmit data to the university. Students will be supported in this process by both the exam department and their respective teachers.
3. Skill development:	MBA is a professional program. Along with the curriculum, the Institute also offers various certification courses to enhance skills and employment opportunities. We have encouraged students to enroll in value-added courses such as the Bridge course in spoken English, etc. We conduct various sessions with industry veterans to provide skills to the students. We are committed to attracting students to participate in training programs. The Training and Placement Department conducts various technical and soft skills programs. These activities help them improve their chances of getting a job by developing their employability, communication and soft skills. Our goal is to go beyond the established curriculum, encouraging the development of management skills.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The Institute is affiliated to Savitribai Phule Pune University and approved by AICTE. The MBA program syllabus is provided by the University and the language of study is English. If the students find difficult in understanding some concepts in English, the teacher takes cares to help the students in regional language Marathi as well as National language Hindi.

	Various cultural festival of India like Makar sankranti, Navratri, Dusshera, Garba Dandia, Traditional days, Fashion Shows are celebrated by students which reflects Unity in Diversity. Celebration of Shivjayanti, Marathi Rajyabhasha Divas creates awareness of Indian Culture and promote Indian traditions, values and ethics. Annual Cultural & Management Festival Zing is celebrated every year where students showcase their talent. Students from various states and regions of Maharashtra take admission in the Institute and in this fest, they represent their culture and also display food stall of their local cuisines. It aims to link Indian art and culture into teaching learning process. Institute facilitates linkages between education and culture through promoting use of various online platforms such as SWAYAM, NPTEL which provides teachers & students with a structured, user-friendly, rich set of assistive tools for monitoring progress of learners.
5. Focus on Outcome based education (OBE):	The institute follows Savitribai Phule Pune University curriculum which is built on Choice Based Credit System (CBCS) and Outcome Based Education. The MBA program 2022 also incorporates several aspects of NEP. OBE is carried out as part of the program and records are kept. The OBE initiative is implemented through a project report (Sem III) for second year MBA students. Students can understand the research culture, which will help them in their future studies as well as get better job opportunities. PO, CO, PEO and their attainment has been worked out in accordance with the requirements of the All-India Council for Technical Education. Each course's teaching strategy is crafted with cognitive abilities such as remembering, understanding, applying, analyzing, evaluating, and creating at their core. As a result of project work, we collect project. The outcomes of the course are designed by the respective professors based on the syllabus provided by Savitribai Phule Pune University and then communicated to the students through various media.
6. Distance education/online education:	The use of ICT tools is to complement the traditional method of teaching techniques particularly in difficult subject areas. During COVID -19 pandemic, our Institute adopted digital platforms like Zoom for engaging online classrooms, conducting Guest Lecture and meetings. To effectively support online

education, the college made investments in upgrading its technical infrastructure. Teachers are involved in the multimedia presentation. The use of multimedia teaching like LCD projectors, online application and internet enabled computer systems and usually employed for teaching in our Institute. To test students' comprehension and development, the college also used online assessment tools, such as MCQ's, assignments, and exams. WhatsApp groups enhanced student communication and comprehension. The Institute faculties participate in the development of E- Content that our students can access. The Institute library also has a subscription to DELNET, which offers quick and easy access to an enormous number of resources. It is quite simple to obtain textbooks, reference books, research papers, and a lot of other reading material. Students were encouraged to undertake online skill development courses through SWAYAM/NPTEL Platforms. The faculty & students pursued a lot of online certification courses on digital platforms.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club has been set up in Institute of Technical Education, Research and Management in 2023 which serves as a platform to engage students through interesting activities and hands-on experience to sensitize them on their electoral rights and familiarize them with electoral process of registration and voting. The Electoral Literacy Club is working effectively in the Institute.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	YES
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under	These young voices will shape the future of our nation, and Institute is proud to be a part of their journey. International Women's Day, Indian Constitution Day is celebrated to create awareness among the youth and sensitizing the young generation about the rights of voting for a secured democratic nation.

privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The MBA curriculum has a non-credit course 'Human Rights' and 'Constitution of India'. The course creates awareness in the young generations. Institute has conducted a Lecture on 'Human Rights and The Constitution of India'.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The minimum age of MBA students is 21 years and all the students in the Institute are guided and persuaded for their enrolment in the voters list. Most of the students are registered as Voters. New voter's registration drive will be organized for the students who have yet to register.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
131	126	86	64	74

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 15

File Description	Document
Upload Supporting Document	[View Document]()
Institutional data in prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	6	6	6

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
30.33	12.43	17.59	13.05	27.27

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

PDEA's Institute of Technical Education, Research & Management, Akurdi, Pune-44 affiliated to Savitribai Phule Pune University (SPPU) follows guidelines laid down by the SPPU. The MBA program syllabus designed by SPPU for 2016, 2019 patterns & 2019 Revised Pattern and both patterns include Choice Based Credit System (CBCS).

Curriculum pre-planning and academic calendar effective curriculum delivery is ensured by preparing academic calendar, workload calculation, and time table for curricular/co-curricular activities, in consultation with the head of departments.

Various staff committees are set up to carry out the academic and non-academic activities throughout the year and portfolios with tasks are assigned.

Course Co-ordinator design the college academic calendar & academic planner in line with academic calendar given by the SPPU and get them approved from Director.

The college academic calendar then circulated among the staff & displayed on notice board.

Subject in-charges are responsible for preparing respective course files which include course objectives and outcomes, teaching plan, question bank, subject notes, reference books and literature, etc. at the beginning of each semester. The faculty members submit syllabus completion reports, student attendance records to the academic in-charge, who monitors and maintains the same. Curriculum delivery implementation and conduct of continuous internal assessment. Teaching faculty use various teaching-learning methods and tools like Blackboard or whiteboard, Management Games, power point presentations, animated videos etc. besides regular notes for effective curriculum delivery. To ensure the effectiveness of the teaching process, many student-centered methods such as experiential learning, industrial training, participative learning, problem solving, etc. are used. In addition to regular classroom teaching, Guest lectures and Workshop are also organized throughout the year to make the teaching learning methods more effective. Students actively participate in industry Visits/trainings organized by the Institute as part of the curriculum.

The mechanism of Continuous Concurrent Evaluation is based on continuous assessment as well as Internal examinations as per SPPU course structure. Continuous assessment includes MCQ, Home assignments, open book tests, Power Point Presentation, Book Review, Case Study Solving, class tests, field work group discussion etc. All the internal assessments are conducted strictly as per the academic calendar.

File Description	Document
Provide Link for Additional information	[View Document]()

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 10

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document]()
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document]()
Institutional data in the prescribed format	[View Document]()
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document]()
Provide Links for any other relevant document to support the claim (if any)	[View Document]()

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 71.52

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
131	98	0	71	44

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The curriculum of MBA course is intended to develop professional ethics and responsibilities to enhance ethical behavior with customers and down line force and human values for growing good personality and also include the knowledge of environment and sustainability for the betterment of human beings. The institute accomplishes these issues through curriculum and by organizing various activities, which are as follows:

Professional Ethics:
The study of following subjects which imparts knowledge related to professional ethics in various aspects thorough various subjects like:
Life Skill Education, Personality Development Lab, etc.
Newly admitted students are made aware of professional ethics in induction program in the beginning of their academic year. Every year students are made aware about the roles & responsibility as a future manager.
Students are encouraged to participate in various competitions organized during academic progression which motivate the future managers to improve their confidence, knowledge, leadership qualities, and organizational capacity and make them understand about the importance of the profession to excel in the field.

Gender:
All students are given equal opportunity to participate in co-curricular, extra-curricular, Several events like Women's day celebration, Women empowerment workshop are organized regularly. College has Gender Sensitization Cell to handle any issues and discriminations related to gender.

Human Values and Health Awareness:
 The Institute conducts various programs to includes human values & health awareness which include; Blood Donation Programs, Swachha Bharat Abhiyan, Waste Recycling etc.
 Such activities inculcate student's awareness and inspire human values and their responsibility towards society.

Environment and Sustainability:
As prescribed in the curriculum of the Savitribai Phule Pune University (SPPU) & AICTE, students of SY MBA have the subjects Managing for Sustainability in the course curriculum, which helps to create awareness about the ecosystem, biodiversity, natural resource conservation, waste management and

pollution among students. Cycle Rally, Tree plantations, Swacha Bharat Abhiyan, are also conducted to create awareness about environment and sustainability among students.

File Description	Document
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 41.98

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 55

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 83.17

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
67	68	59	33	35

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
67	68	60	60	60

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 48.1

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
22	21	16	7	10

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
34	34	30	30	30

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 21.83

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The teachers at institute convey leading knowledge in the subject by making teaching-learning an interactive student centric process. Students are encouraged to participate in teaching-learning activities to develop their comprehensive personality, while improving their ability to work and entrepreneurship skills.

These approaches make the Teaching-learning process thought interesting and innovative. Teachers used the following student-centric methods when delivering their subject content.

Experiential Learning:

Experiential learning theory works in four phases stages: concrete learning, reflective observation, abstract conceptualization, and active participation. Experiential learning is the process of learning through experience that allows students to learn in a more realistic way. Teachers use skills-based methods and provide real-life examples to help students better understand.

1. **Project work:** Students complete their project work during industrial training during completion of the programme as a part of their curriculum. It helps develop interdisciplinary skills among students essential for their further development. Students prepare their project report and submit it to the relevant teacher.

2. **Industrial Visits**: Institute plan and organize the industrial visits for students to provide exposure to industrial work culture. During the industrial visit, students will learn about industry operations as well as administrative and management systems.

Participative Learning:

Regular classes for students is taught by the teacher using an interactive method in which students have the opportunity to ask questions to the teacher in case of doubt. Similar approach is followed during guest lectures. This makes the learning process more interesting and enjoyable. Some of these methods are

1. Regularly organized Guest lectures, Workshops, Presentation, etc. for students.

2. **Case studies** discuss an imaginary or real-life situation to stimulate discussion in various subject. Use a case study to ask questions about an activity.

3. **Subject Expert Lectures**: Guest lectures by renowned industry experts and academics from various fields are organized to complement the teaching process and create learning opportunities Participation through question-and-answer sessions and discussions.

4. **Group discussions**: Different topics are provided to students for group discussion, in which they get a chance to interact with other participants and give their views. This gives students the opportunity to think broadly and boldly in the discussion on current topics.

Problem Solving Methodology
 Aims to develop and enrich creative abilities, decision-making ability and critical thinking of students, colleges have applied the following methods

1.   Teaching-learning process to develop logical thinking, problem solving approach and practical knowledge.

2.   The topic of group discussions given on the basis of the problems on current issues are in which students get the opportunity to suggest solutions problems.

3.   The teachers use problem solving approach and the problems are discussed in the class for some subjects.

ICT Tools:

All the above learnings methods are well supported using ICT tools namely, educational soft-wares, e-library, multimedia, e-content, You Tube videos as well as online platforms like Zoom etc.

File Description	Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 71.43

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	9	8	8	8

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 36.67

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	3	2	2	2

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal Assessment Mechanism:
The Institute has developed a comprehensive internal evaluation and assessment process and grievance redressal system as per the norms and guidelines of Savitribai Phule Pune University, Pune. The following measures have been adopted by the institute to assure that the continuous concurrent evaluations are conducted as per schedule and in transparent manner.
In order to ensure transparency in internal assessment, the system of continuous concurrent evaluations is communicated to the students well in advance through the notice boards, and classroom counselling.
The Institute Examination Committee holds meetings of the faculty under the supervision of the Director and finalize the mechanism for effective implementation of the continuous concurrent evaluations process. The CCE are conducted by respective faculty to check performance of the students. All the records of CCE, question papers, evaluated answer sheets/copies, model answer sheets, and summary of marks sheets, are properly maintained by the faculties and then it is submitted to the examination section. There is complete transparency in the CCE as described below:
1. Internal Assessment Marks:
Internal assessment marks include assignments, case study, PPT, book review, open book test. The CCE

report for all the courses is submitted to the course coordinator before sending the marks to the University.

2. Evaluation parameters and weightage:

Evaluation parameters and weightage of marks are given in the course structure of SPPU and it is disseminated to all students as well as faculty members by the examination section.

The internal examinations are conducted as per the academic calendar and the results are declared immediately after the examinations. The grievances of students are resolved at teachers' level by discussing the answers with the students. In case the student is not happy with the teacher's explanation the problem is solved at the head of the department level.

Internal examination marks of various subjects are filled and submitted through online portal of the university by the Login Id of the concerned subject teacher. Grievances of students related to incorrect entry of marks, hall tickets, absenteeism, wrong entries in names are addressed in stipulated time by the institutes to university.

Mechanism of External Assessment:

External assessment consists of Theory and Practical examinations:

Grievance redressal system:

The Institute has an effective, efficient and transparent mechanism to address the grievances related to External examinations. The entire mechanism focuses on amicably solving the grievances of the students. The whole process is completed in a time bound manner using holistic approach.

The grievances regarding the university are addressed as per the rule and guidelines of the university. There is a provision of verification of marks and revaluation of answer books. The students can apply for photocopy and Revaluation of their assessed answer books by paying the required amount of fees to the university through Institute.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

COs & PO's :- Mechanism of Communication:

The Institute is affiliated to Savitribai Phule Pune University, Pune and offers MBA Program, follows SPPU Curriculum and Examination Schedules. The COs of all the courses is defined by SPPU in the 2019 Revised Syllabus.

The Director along with the course coordinator discusses the POs, COs and PSOs in the academic

meeting with course teachers and the required co-curricular and extra-curricular activities are planned accordingly so as to achieve Graduate Attributes (GAs). As per academic policy of the institute and syllabus of SPPU, the institute design Continues Concurrent Evaluation mechanism for Internal Assessment. Then, the course teachers prepare Comprehensive Concurrent Evaluations of their respective course in alignment with COs, POs and after approval from Course Coordinator, communicated to students, well in advance in their classroom sessions. Students are informed about the syllabus, examination pattern and expected outcomes of the courses during the induction program and classroom sessions.

Display of COs & POs: All COs & POs are displayed on the Institute website, notice boards and communicated to students through the following ways:

During the student admission counselling.

Institute website.

During the Student Induction Program.

During the lectures in the class rooms.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

PDEA's Institute of Technical Education, Research and Management, Akurdi follows the curriculum designed by Savitribai Phule Pune University, Pune. Program outcomes, Program-specific outcomes, and Course outcomes for the MBA program offered by the institute are well defined, described, and communicated to all faculties and students. The course was designed by SPPU to convey a balanced knowledge of both technical as well as management aspects of the sector. Institute has added value to the curriculum by inculcating participative base learning programs to enhance the managerial skills of students. The curriculum is based on the Choice Based Credit System (CBCS). The subject list consists of Generic Core, Subject Core, Generic Elective, and Subject Elective. This enables students to build their managerial careers and develop entrepreneurial skills. The MBA curriculum is designed in a way to provide students with built flexibility for the selection of preferred subjects from basket. Mechanism of communication – Course Outcome & Program Outcome The PO, PEO, and CO of the MBA program are displayed on the website of the institute. The PO, PSO, and CO of the MBA program are well communicated to students at the time of admission counselling using the institute's website. The hard copy of PO, PSO & CO is available in the library for student reference. The PO's of the MBA program

are displayed in campus. Faculty members discuss CO with students from time to time. Faculty members prepare session plans as per PO, PSO and CO of the program.

CO PO Attainment: SPPU focuses on outcome-based education so as a management institute, assessment is done keeping in mind the Course outcomes and Program outcomes mapping as defined by the SPPU. In Institute the process of achieving the COs is done by using systematic methods. The following methods are used to calculate the capabilities achieved.

Direct Method

Indirect Method

The direct method of attainment: All the subjects have defined COs and linked with PO along with specialization PSOs. The COs of each subjects are mapped with PO with a level weighted as

3-Strong co-relation

3-Strong co-relation

2- Moderate co-relation

1-Slight Co-related

0-No Co-relation

The performance of students is evaluated on Grades & Marks scored in the SPPU examination. The End Semester result declared by SPPU serves as a tool to check the attainment of COs. The Internal marks get scaled down as per the performance in the SPPU exam so aggregate marks obtained are considered to measure the attainment level of a particular subject.

Indirect Method of attainment: Feedback is collected at the end of the MBA program from students regarding attainment of CO, PO and PSO.

The following Formula is referred to calculate the attainment level 80% of Direct method + 20% of Indirect Method.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 80.77

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
39	43	26	28	32

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
57	58	27	30	36

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.61

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

1. Indian Knowledge System

The Indian Knowledge System comprises of Jnan, Vignan and Jeevan Darshan.

Under Indian Knowledge System the institute has conducted following activities:

A).Chhatrapati Shivaji Maharaj Jayanti:

To showcase the rich heritage and history of Maratha Empire, we celebrate "Chhatrapati Shivaji Maharaj Jayanti" on 19th February where in the current students participate in different activities.

B). Indian Constitution:

A lecture was conducted on the Indian Constitution.

C).Azadi ka Amrut Mohtsav:

A lecture was conducted on the Indian Freedom Fighters.

D).Marathi Bhasha Gaurav Din:

It is celebrated from 27th February every year to preserve the glory of Marathi language and for conservation of Marathi language.

File Description	Document
Upload Additional information	[View Document]()
Provide Link for Additional information	[View Document]()

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 1

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	1	0

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.27

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	3	0	1	0

File Description	Document
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.2

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	2	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

PDEA's Institute of Technical Education, Research and Management, Akurdi focused on the social development of future managers along with their academic excellence. To promote the social development of students, various programs such as blood donation camps, Plastic Collection etc. are organized at the Institute on special days. In addition, Institute celebrates various days of our national heroes to raise awareness of the social contributions of these personalities. Traditional days are also organized to learn about the different cultures of a region of India.

File Description	Document
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Nil

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 4

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	0	1	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 4

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institute has adequate infrastructure facilities and resources for teaching learning activities.

The complete institute campus is supported with 100 mbps Wi-Fi.

Classrooms: Institute has 4 classrooms of which Two Classroom with Projector, One seminar halls, one conference room with ICT. LCD TV/LCD projectors as well as LAN with internet connectivity.

Computing Facility: 1. Computers: 60, Servers: 01

2. License Software and hardware: Windows 10; MS Office; Linux; Clarity software for language laboratory.

Library: The Institute library has an area of 109 sq.mt. and it contains 4485 books, 669 Titles, 513 e-books, 519 CD and 12 National and International Journals.

Computer automation facility is available for quick access and retrieval of day to day function of the library activities.

Membership with DELNET.

The spacious reading hall in the institute accommodates 40 students.

Sports Facilities: The institute has provided adequate infrastructure to the Sports activity.

Indoor Facilities: - Chess, Carom.

Outdoor Facilities: - The physical education and Sports department have a multipurpose ground having area of length 50 mtr and width 35 mtr. The College has multipurpose ground for Kho- kho, Kabaddi, Volleyball, Handball, and Football.

Cultural Facilities: The Cultural Committee provides a platform to students to exhibit their creative talent. The Cultural Committee of this multi-faculty institute strives to boost the creative talent of the self-

motivated artists, that is, painters, sketchers, dancers, singers, musicians, performers and dramatists. The Committee uses auditorium and the Raman Hall for dance, music and drama practice. Students participate in different cultural activities. The cultural committee organizes different cultural activities.

File Description	Document
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 5.05

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
4.87	0	0	0	0.21

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library is automated through integrated Library Management System. PDEA ERP has integrated Library management modules. The LMS have modules Viz. Library Category Master, Item Management, Bill Management, Issue Item, Return Item, etc. This software provides facility to create, view and print records of accession register, transaction report, bill report, etc. The software has facility to generate identity card. Web OPAC facility is available in the LMS for the status of a book such as available, issue, shelf number, accession number, title, author and publisher.

Due to this the books are easily tracked. Records of books are generated as category wise (Text, Reference or Other), Subject wise (Finance, Marketing, Human Resource Management, Business Analytics, …….), accession number wise. Issue and return modules used for issue, renewal and overdue of books.

Bar code labels are generated through this software using accession register data of books and circulation of books done through Barcode system and OPAC and Web OPAC facility is made available.

 A library portal is designed on college website is for user such as collection and facilities. Important links are provided on portal for SPPU Syllabus and papers, DELNET Databases (Union Catalogue of Books/Journals/Theses), Jaykar Library.

File Description	Document
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

ITERM has a comprehensive IT Policy to maintain the quality of IT services and smooth functioning of processes for procuring, setting up, administering, maintaining, updating and scrapping of IT resources. It includes best practices for administering IT resources and the authorization of access to users. The IT Policy includes strategies on procurement, IT service management, information and network security, internet and social media, data administration, software management.

Network security is ensured through Quick Heal Total Security antivirus software. There are more than 60 computers with LAN facility and internet connectivity. The faculty members, non-teaching staff and students are provided with login id and password for use of various software's like Tally ERP (Enterprise resource planning), Delnet using internet facility to ensure browsing of appropriate content. Antivirus is installed in all the computers to prevent, detect and remove malware, the class rooms and

seminar halls are having the facility of VPN for use of ICT enabled teaching. The institute has well equipped classrooms for the conduct of video conferencing and guest lecturers for students and staff using online platforms like Zoom app, Google meet etc. Each faculty members are provided with computers connected to internet for updating their knowledge and skills.

The institute always strives for better IT infrastructure and associated facilities such as internet facility, printers, scanner, and required software (Tally, etc.). IT facility is updated regularly. There is a lease line provided by Pune, Gateway infrastructure Pvt. Ltd. with speed 100 MBPS for internet connectivity in the institute. One full time computer technician is appointed by the institute for maintenance of day to day IT facilities of the institute. The institute's website www.pdeambaakurdi.edu.in is managed by an agency hired by institute and regular updates about the various activities carried out by the institute are uploaded on it, which serves as an informative centre for the stakeholders.

File Description	Document
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 3.28

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 40

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 1.04

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.42	0.15	0.07	0.14	0.27

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 63.83

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
88	81	59	41	38

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 8.93

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	3	1	2	1

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
39	43	26	28	32

05-09-2024 12:42:05

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	0	0	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

NIL

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

In synchronization of Institute mission and vision statement, Institute focuses on the welfare of the masses. It largely mirrors the diverse roles played by the institution by directing on quality work for scholastic purposes and acquiring competency to succeed in the 21st century. The institute pledges to impart the best possible quality education to the students majorly coming from grass root level, semi urban locale, by recruiting qualified and trained staff according to the AICTE norms. The essential infrastructure, active placement cell, curriculum for conventional programmes, add-on courses, all cater to the essentials of employability. In tune with the Higher Education Policies of the nation, Co-curricular and Extra Curricular activities and Remedial teaching, government scholarships are made available to the students. There is no discrimination on the basis of religion, caste, social and economic background for admission purposes. Teachers used new technologies in addition to traditional teaching especially during the pandemic and reached out to students in remote areas using ICT tools effectively.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The functioning of the institutional bodies is effective and efficient as reflected through policy implementation, administrative setup, appointments and service rules. The day to day functioning of the college is governed through the administrative section.

Policies:

The institution has a well-framed organizational structure for decision-making, policies and their effective implementation. The academics and administration of the institution is managed by following bodies

Governing Body: The apex decision making body which meets to confirm, deliberate and guide on various aspects viz. academic, budgetary, regulatory, additions/ deletions of new/existing courses and change in intake. The members of the GB are highly educated and experienced persons, drawn from various fields.

College Development Committee: Constituted as per the Maharashtra Public Universities Act, 2016, recommends to the management for encouraging research culture, consultancy, extension activities, academic collaborations, use of ICT in teaching learning, training facility to staff and also recommends Annual financial statements & budgets to management for approval. The Director leads and demonstrates values and code of conduct, required behaviour through his actions. Reviews the performance of teaching and non-teaching staff through feedback systems and encourages them for better performance and results.

Internal Quality Assurance Cell (IQAC): Plays vital role by suggesting reforms in various academic and administrative areas for their quality assurance. Have representatives from management, faculty, and nonteaching staff.

Training and Placement Officer: Initiates and coordinates industrial interactions related to training and placement and collaborations. Statutory committees with participation from teaching staff, non-teaching staff and students are; Internal Complaint Committee, Anti-ragging committee/ Squad, and College Grievance Committee formed as per norms. Other committees; Examination, Innovation and Start up, Student Council have been formed to facilitate smooth functioning of related activities and making administration more participative and transparent. Thus, organizational structure reflects the decentralization of authority. Service Rules Every member of the staff is to abide by all the conditions stated and may be stipulated from time to time by the competent authority. The service conditions such as payment, leaves are governed as per AICTE and Institute Rules. Attendance of staff in college, various leaves including study leave are as per these rules. Breach of above conditions can attract warning or suspension. Recruitment is done as per AICTE , University and Government of Maharashtra norms by management through elaborate procedure of advertising, getting university selection committee, issuing appointment orders.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

    1.Administration

    2.Finance and Accounts
    3.Student Admission and Support
    4.Examination

Response: D. 1 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Financial welfare measures:

Employee Provident Fund: All the staff that is eligible as per the Staffs' Provident Fund legislation shall be enrolled as members. The Institute contributes 12% of Basic Plus DA, Maximum Rs. 1800 per person per month, towards the Employer's contribution to the EPF Scheme Rs. 1800 is paid from the salary of the individual staff every month, towards his/her contribution to the Employer's contribution to the EPF Scheme. The Institute remits the contributions stated above to the EPF Scheme authorities every month for both Teaching and Non-teaching staff.

Gratuity: Gratuity benefits are made applicable to all teaching and non-teaching staff as perprovisions of Payment of Gratuity Act 1972.

Advance salary for festival: In case of festivals like Diwali, institute pays advance salary to staffMembers.

Reimbursement of participation fees: Participation fee of teaching staff and non-teaching staff toattend FDPs, Workshops, Seminars, Conferences, etc. is reimbursed.

Non-Financial welfare measures:

Casual Leave is granted to the staff as per University Act.

Holidays as per SPPU and Society Calendar

Vacation Leave is given to teaching staff twice a year As per University Calendar

Earned Leave is given to the Non-Teaching staff

Duty Leave- Institute provides duty leaves for discharging of University Assignments like Paper setting, Evaluation of Answer Scripts, etc.

Maternity & Paternity Leave is provided to the staff.

Medical leave is given the staff after confirmation of services as and when required.

Group Insurance scheme is applicable to staff.

Tea is provided two times in a day in the institute.

Compensatory off is given to the staff if they work on holidays.

Institute provides uniforms to peons.

All the employees have library access as per their timings and ease

ITERM is a full Wi-Fi campus and every employee gets free Wi-Fi 24*7 on their desktop as well as a personal laptop.

Canteen Facility in our campus for employees there we provide healthy and subsidies food.

Credit Cooperative Society:

Membership: PDEA Trust has a Credit Cooperative Society. Both teaching and non-teaching staff are eligible to become a member of this Credit Cooperative Society.

Felicitation of meritorious staff members and their children:

Society felicitates meritorious staff members and their children for their achievements.

Personal loan facility: personal loan is also provided to the eligible staff through staff credit society up to Rs.20 Lacs.

Sevak kalian Nidhi- Santha constituted Sevak kalian Nidhi for staff in case of medical emergency with maximum help amount.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 17.14

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	3	3	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	8	8	8

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The Institute has developed strategies for mobilization of funds required for construction of building. Main source of finance of the institute is through fees received from students. The balance sheets are analysed for the position of surplus and funds availability.

It is ensured that the staff salary, up gradation and maintenance, infrastructure build up and academic activities are upheld and improved for the benefit of all the stakeholders. At the beginning of every financial year Head of the Institute prepares budget reports, based on information provided by Staff. Budget is proposed by Director in Governing Council and College Development Committee, and is approved by them. Looking at the syllabus revisions and requirements there of additional procurement is suggested if any. At the end of every financial year, it is observed, whether the allocated budget is properly utilized or not.

For above procedure, the institution is having qualified practicing Qualified as internal and external auditors who audit the accounts annually. After the audit, the report is sent to the management for review. The auditors are appointed by the board of trustees in the trust board meeting. The institute is filing income tax return every year within the stipulated time.

Internal Audit- It is conducted twice in a year by the audit department of the parent institution.

External Audit- In the second stage, the audit is carried out by SNDL & Associations (Reg. No. FRN No. 13444W, M. No. 132727)

All these mechanisms exhibit transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of institution at all levels.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Contribution of IQAC: Constituted IQAC in the year 2021-22. Earlier, CDC identified areas for enhancement of academic standards and culture. It made following contributions in last 5 years.

1. Establishment of academic planning and monitoring committee

2. Improvement in quality of teaching and research through regular inputs based on students feedback.

3. Faculty deputation to workshops, seminars, training programs etc.

4. Periodical Review of Academic Performance and developing feedback mechanism.

 5. Organization of Training Programs

Examples of practices institutionalized as result of these initiatives.

1.Successful implementation of modern technology in the college's administrative functioning through ICT, automation of admission, financial and examination processes, upgradation of Wi-Fi and LAN facilities significantly contributed to enhance of teaching-learning quality.

Teaching-learning process is reviewed through institutional mechanism of the IQAC Methodology: Director, and coordinator takes review of the teaching learning process, through regular meetings and

reviews with staff for the proper implementation of academic curriculum set at the commencement of academic year. Teaching and Attendance records are maintained by each faculty.

The implementation of teaching-learning is done by

Preparation of academic calendar at the beginning of every academic year. Preparation of time table and classroom, is done. Teaching plan preparation by faculty based on academic calendar and personal

timetable at the beginning of semester. Institute has appointed senior faculties as student counsellor for the Mentor scheme for improvement of student interaction. Result analysis done at the end of examinations.

Incremental improvement in various activities:

Following improvements made for preceding five years for quality.

 Encouraging teachers to engage in research activities.

Organization of various guest lectures and workshops,

Consistent improvement in university results every year.

Effective implementation of Summer Internship Projects.

Effective use of ICT and ERP for teaching learning & evaluation.

Equal focus on co-curricular and extracurricular activities for holistic development of students.

Development of teaching learning material in form of E-content.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: D. Any 1 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The PDEA's ITERM has a conducive environment for gender equity. There is no gender discrimination in curricular and co-curricular activities. Equal opportunities are given to both genders. Girl students are guided on the regular basis by the teachers on various aspects to boost up their confidence and performance. They are motivated to dream big and have faith in their strength. In fact, it is observed that women are intellectually competent, socially committed and are interested in gender equity and justice. Hence, special attention is provided to girl students to promote gender equity and sense of harmony among them.

Gender sensitization achieved through:

1. Safety & security: Security guards are deployed at different locations in the college premises to maintain continuous surveillance on mischievous and harmful activities.

· CCTV cameras are installed at different locations in the college campus for safety and security of girl students. At the main entrance gate of the college ID-cards are checked to prevent entry of unscrupulous elements.

· 2. Co-curricular activities:

Gender Sensitization Cell has been constituted to spread the message of gender equality in order to eliminate gender bias. The Cell has also been mainly entrusted with taking up cases of harassment on female employees and girl students and take appropriate actions. Co-curricular activities are organized for overall development of girl students, to encourage women's health and awareness.

In girl's washroom vending machine is provided for the disposal of used sanitary pads.

1. Celebration / organization of national and international commemorative days:

Independence Day is celebrated on 15th August and Republic Day 26th January. On these occasions, students organize a flag hoisting ceremony. As the tricolor goes to the top all salute with reverence and pride and sing the national anthem. The program is celebrated by hoisting the national flag in the college campus. The program comprises of saluting the national flag followed by the national anthem. The outcome of program is that students understand the importance of republic day and constitutional rights.

Gandhi Jayanti is celebrated on 2nd October each year. It is the birthday of the father of our nation. .

Teacher's Day is celebrated on 5th September every year, in memory of Dr. Sarvapalli Radhakrishnan, former president of India.

Shivswarajya din and Chatrapati Shivaji Maharaj Jayanti is celebrated to make the students and teachers aware of the leadership qualities of the Great Leader Shri Chhatrapati Shivaji Maharaj to portray the unity among the students keeping castes and races at aside.

Blood donation camps, Tree plantation activities, Swachata Abhiyan (cleanliness is service) scheme, Plastic Collection, Nirmalya Collection are also organized

International yoga day to inculcate a sense of unity, discipline and harmony in our students.

File Description	Document
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

In PDEA's ITERM students of all caste, creed, sex, religion, and race are admitted. PDEA's ITERM organizes all the cultural and religious activities in every community. Through this communal harmony is being maintained. This platform helps the students to build themselves through expression, words, and speech. Every student in the Institute has given opportunity to speak to express their though in order to build up their personality. This is the process by which students and further nurtured and developed as future managers. They are moulded as per requirement of industry requirement. As per the curriculum of University for the first and the second-semester university has added "Human rights" as a subject and in the third semester "Introduction to Constitution". We had a faculty for this, to conduct the sessions on Human Rights, Fundamental duties and Indian Constitution.

Students of our Institute belongs to very poor community, hence all faculties are putting more efforts in helping them to get scholarships. More efforts are put to uplift such students. Also we create the awareness amongst the graduate students about MBA Programme, CET, Scholarship benefits and admission procedure.

Institute also celebrates national, and international commemorative days like Republic Day, Dr.B.R. Ambedkar Jayanti, World Environment Day, Swachata Din (Mahatma Gandhi Jayanti), Independence Day, cultural and regional festivals, and creating an inclusive environment by respecting cultural, regional, linguistic, communal and socioeconomic consciousness and Sensitization of students

File Description	Document
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice : 1 Environment consciousness

Objective: As an initiative of and to spread more awareness about environmental consciousness in frequently arrange various tree plantation, Plastic Collection, Nirmalya Collection, cleanness program etc.

The Context: In current scenario, sustainability is the greater impact factor. Every organization does not adopt such sustainable practices like Environment consciousness. Only Mindful efforts of people are not important for safeguarding and conservation of the environment. Actions of the individuals are far better for environmental sustainability.

The Practice: Institute is involved in such practices in order to create environment consciousness among the students as they are future managers and safeguards of the society. Efforts are initiated in order nurture such practices amongst them. Lot of tree plantation has been undertaken in the campus so as to accredit as green campus. Plastic collection program organised by the institute to create awareness and educate to the students of environmental impact of plastic pollution. Institute also use the LED bulbs and tube lights for conserving the electricity. Water conservation facility is also functional in the campus.

Best Practice: 2 Clean Campus-Green Campus:

On the occasion of Mahatma Gandhi Jayanti and Birthday of our president of Trust our Institute has taken initiatives for the tree plantation as well as the clean campus. It helps to make an awareness of environmental friendly atmosphere and to contribute for the green campus.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

PDEA's ITERM a public trust has been established in the A.Y. 2010 with a single minded goal to impart value-based, student-centric education to the aspirants coming from urban and rural part of Maharashtra. Trust has knitted together a network of educational activities within short span encompassing pre-primary to professional education. Post Graduate Degree course in Master of Business Administration (M.B.A) was started in 2010 with an objective to provide high quality professional education affordable to ordinary elements of the society.

Vision of Pune District Education Association is Institute of Technical Education, Research and Management, Akurdi (ITERM) " An educational institute plays a vital role in the development of the society. We aim to provide the young generation quality technical education, thereby creating new frontiers of knowledge & to convert the younger generation of our country into a responsible citizen" and Mission is "To provide quality business & management education to the young generation, which will help & develop committed managers through all round development. Further, we are committed to inculcate ethical & human values among the young generation to ensure all round development of students, keeping in mind good moral education, personality development, professional skills & the latest in educational methods."

Apart from institute priorities, institute is showing distinctiveness in many areas, of which, faculty development activity is one of the important areas where institute is taking lots of efforts. Management believes in quality education and this will be achieved only when faculty members are competent. Hence management encourages faculty for Ph.D. registration. Institute always supports and motivates the faculty for higher education which is reflected in the faculty registered for Ph.D. For this purpose, faculty is encouraged by providing various facilities and these are as follows,

1.Consents and NOC's: Institute provides necessary letters and documents required for Ph.D. admission.

1.Facilities for research work

(i) Library: Institute provides facility of library to the faculty members for their research apart from regular academic books. Faculty can also use databases, journals, periodicals, reference books, etc.

(ii) Computer and software facility: Institute provides computer facility with internet to the research work.

(iii) Publications and Presentations: Institute supports in the endeavours of the faculty in their research publications as well as in conferences and proceedings.

(iv) Leaves: Institute allows faculty to attend their PhD related work like submission of progress work, course work, conferences, workshops, pre-synopsis presentations and Viva-voce, etc.

(v) Appreciation: Institute appreciates the faculty members after successful completion of PhD or any other course.

(vi) Promotions: After PhD completion, institute considers promotion of the faculty member in terms of salary as well as position as applicable.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Pune District Education Association is well known educational Society founded by the dedicated team of social reformers, lead by Ex-Chief Officer of Z. P. Pune, Late Shri. Baburaoji Gholap and has a standing over 67 years in the field of education. The year 2003-04 was the birth centenary year of our founder secretary. We are proud to mention that PDEA has received the prestigious, "Best Educational Institute Award" from the Government of Maharashtra for the remarkable achievement in the field of education and social work, 5th September 2000.

The Association runs different branches like Pre-Primary Schools (Marathi and English Medium)-11, Primary Schools-12, Secondary Schools-61, Higher Secondary Schools-31, Vocational Cources-25, Senior Colleges (Multi Facility) - 08, Ayurved College and Research Centre - 01, Pharmacy Colleges -02, Management Institutes - 03, Polytechnic Institutes - 01, Engineering College - 01, Law College - 01 and D. Ed College - 01. The association has made up of its leeway since 1941. In the year of 1983, a young dynamic leader Prof. Ramkrishna More (Ex. Minister of Education, Sports and Youth Welfare and Culture - Government of Maharastra) took charge of PDEA as "President". During his tenure, Prof. Ramkrishna More has accelerated the activities of PDEA with an objective of contributing to the intellectual and social transformation in different area like educational, social and cultural. All the institutes of PDEA have made remarkable progress in the field of education under his leadership. In the year 2006, Inspire - Visionary-Many more years of success in all the ways of life -Young and dynamic wishing leader, Honorable Ajit Pawar, (Ex. Deputy Chief Minister - Government of Maharastra), took the charge of "President" of PDEA by legacy. He is inspiring inner and spirtual strength of PDEA family viz Life members, Employees and Students. All the branches of PDEA is now taking global speed towards the destination.

Concluding Remarks :

Pune District Education Association's Institute of Technical Education, Research & Management, Akurdi since its establishment, has expanded its horizon attaining many milestones. Institute is grooming generations through quality and value based education. Institute strives to fulfil its mission through different outreach activities. Add on courses are offered to students for academic enhancement through syllabus designed for add on courses. Academic collaborations with educational / technical institutes in the vicinity has been established. Institute is proud of its alumina who have marked in the spheres of entrepreneurship, politics, businesses, academics etc. Every academic enhancement of the faculty is supported. All around development of student is achieved through sports, culture and co-curricular activities being conducted consistently. Institute is contributing for Social causes, Fostering Global Competencies amongst students and promoting the use of technology. The institution has a well-defined vision and mission which has been framed taking all stakeholders in confidence. Active IQAC striving for introducing several quality initiatives and aware of importance of Quality assurance and sustenance. The SSR has attempted to provide extensive picture of the institute; it is hoped that SSR will serve the purpose of providing a comprehensive view of the Institute. After the thorough SWOC Analysis various remedial actions are planned which needs to be implemented in future.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: *(table below)* Answer After DVV Verification : *(table below)* Remark : DVV has made changes as per the report shared by HEI.

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
136	103	0	75	48

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
131	98	0	71	44

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 56 Answer after DVV Verification: 55 Remark : DVV has made changes as per the report shared by HEI.
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: C. Feedback collected and analysed Remark : DVV has made changes as per the report shared by HEI.
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

| 67 | 68 | 59 | 33 | 35 |

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
67	68	59	33	35

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
60	60	60	60	60

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
67	68	60	60	60

Remark : DVV has made changes as per the report shared by HEI.

| 2.1.2 | *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* |

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
37	26	20	7	10

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
22	21	16	7	10

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27	24	24	24	24

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
34	34	30	30	30

	Remark : DVV has made changes as per the report shared by HEI.
2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years** 2.4.1.1. **Number of sanctioned posts year wise during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
6	6	6	6	6 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
9	9	8	8	8	 Remark : DVV has made changes as per the report shared by HEI.
3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification : Answer After DVV Verification :4 Remark : DVV has made changes as per the report shared by HEI.
4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years* 4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
7.67	0.46	0.19	0.15	0.64 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
4.87	0	0	0	0.21	 Remark : DVV has made changes as per the report shared by HEI.
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years**

(INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1.35	1.18	0.59	1.20	1.23

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0.42	0.15	0.07	0.14	0.27

Remark : DVV has made changes as per the report shared by HEI.

5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
95	86	67	49	43

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
88	81	59	41	38

Remark : DVV has made changes as per the report shared by HEI.

5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: C. 2 of the above
Remark : DVV has made changes as per the report shared by HEI.

6.2.2	*Institution implements e-governance in its operations*

1. **Administration**

2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: D. 1 of the above
Remark : DVV has made changes as per the report shared by HEI.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	3	3	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	3	3	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	3	2	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	8	8	8

Remark : DVV has made changes as per the report shared by HEI.

6.5.2	**Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

	Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above Remark : DVV has made changes as per the report shared by HEI.
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has made changes as per the report shared by HEI.

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations